

The Arc  
High Street  
Clowne  
S43 4JY

To: Chair & Members of the Finance  
and Corporate Overview Scrutiny  
Committee

Contact: Joanne Wilson  
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Friday, 14<sup>th</sup> July 2023

Dear Councillor

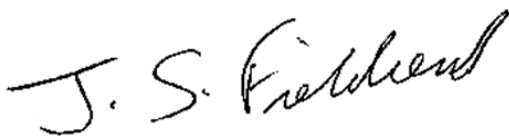
**FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber on Wednesday, 26th July, 2023 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully



Solicitor to the Council & Monitoring Officer

## **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

### **Access for All statement**

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

**FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE  
AGENDA**

*Wednesday, 26th July, 2023 at 10:00 hours taking place in the Council Chamber,  
The Arc, Clowne*

<b>Item No.</b>		<b>Page No.(s)</b>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Urgent Items</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
<b>3.</b>	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
<b>4.</b>	<b>List of Key Decisions and Items to be Considered in Private</b>	<b>4</b>
	<i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	
<b>5.</b>	<b>Minutes</b>	<b>5 - 8</b>
	To consider the minutes of the last meeting held on 16 <sup>th</sup> June 2023.	
<b>6.</b>	<b>Corporate Debt - 2022/23</b>	<b>9 - 15</b>
<b>7.</b>	<b>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24 - Approval of Programme</b>	<b>16 - 21</b>



**List of Key Decisions and items to be considered in private**

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

**NB:** If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.

## FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE

Minutes of a meeting of the Finance & Corporate Overview Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Friday, 16<sup>th</sup> June, 2023, at 10:00 hours.

### **PRESENT:-**

Members:-

Councillor Lucy King in the Chair

Councillors: David Bennett, Rowan Clarke, Tom Munro, Sally Renshaw, Jen Wilson, Justin Gilbody

Also in attendance was Councillor Clive Moesby (Portfolio Holder for Resources)

Officers: Jim Fieldsend (Monitoring Officer), Kath Drury (Information, Engagement & Performance Manager), Amar Bashir (Improvement Officer), Joanne Wilson (Scrutiny & Elections Officer) and Lindsay Harshaw (Governance & Civic Officer)

### **FCOS01-23/24 APOLOGIES FOR ABSENCE**

An apology for absence was received on behalf of Councillor Chris Kane.

### **FCOS02-23/24 URGENT ITEMS OF BUSINESS**

There were no urgent items of business.

### **FCOS03-23/24 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **FCOS04-23/24 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

Committee considered the List of Key Decisions and items to be considered in private document.

The Scrutiny & Elections Officer reported that there were two items in the latest version of the Forward Plan, these being:-

- Award of Void Cleaning Contract 2023-2027
- Household Support Fund 4 – Service Level Agreement

She stressed the importance of Scrutiny involvement before reports were submitted to Executive and asked that any queries be directed to the listed Officer or Portfolio

## **FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE**

Holder in the first instance. Should Members then feel that a more detailed examination of the proposed decision was required, Members must contact the Monitoring Officer and Scrutiny Officer so that a meeting of the relevant Scrutiny Committee could be held to enable pre-scrutiny of the decision.

Moved by Councillor Tom Munro and seconded by Councillor Jen Wilson  
**RESOLVED** that the List of Key Decisions and items to be considered in private document be noted.

### **FCOS05-23/24      MINUTES OF THE AUDIT & CORPORATE OVERVIEW SCRUTINY COMMITTEE**

Moved by Councillor Tom Munro and seconded by Councillor Jen Wilson  
**RESOLVED** that the Minutes of an Audit & Corporate Overview Scrutiny Committee held on 16<sup>th</sup> March, 2023, be noted.

### **FCOS06-23/24      FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE WORK PROGRAMME 2023/24 – APPROVAL OF PROGRAMME**

The Scrutiny & Elections Officer reported that the main purpose of the report was to inform Members of the meeting programme for the year 2023/24 and planned agenda items. It was noted that the programme may be subject to change should additional reports/presentations be required, or if items needed to be rearranged for alternative dates.

The Portfolio Holder for Resources advised that he would attend meetings with the Section 151 Officer should finance/budget related items be included on future Agendas. He would also be attending Audit Committee meetings.

A Member referred to the meeting scheduled to take place on 24<sup>th</sup> January, 2024, and queried whether Scrutiny Chairs would be invited to provide an update. The Scrutiny & Elections Officer confirmed that all Scrutiny Chairs would be invited to the meeting to provide an update on progress with the Work Programmes. She also mentioned that as set out in the constitution all Scrutiny Members would be invited to the meeting as part of the budget setting/approval process.

Moved by Councillor Tom Munro and seconded by Councillor David Bennett  
**RESOLVED** that the Finance & Corporate Overview Scrutiny Committee Work Programme 2023/24, be approved.

### **FCOS07-23/24      MEMBER BRIEFING ON BOLSOVER DISTRICT COUNCIL'S PERFORMANCE MANAGEMENT FRAMEWORK**

The Information, Engagement & Performance Manager and Improvement Officer gave a presentation which provided details in relation to performance monitoring.

## **FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE**

The briefing explained why performance was monitored and set out the Council's performance management framework and monitoring arrangements.

It was noted that the Council's 'Ambition' document would be reviewed in the near future and all Scrutiny Members would be involved in the development of the new plan.

A Member queried how targets were set each year to ensure that they were effective and did not disincentivise staff. The Information, Engagement & Performance Manager advised that members of staff were expected to be involved in the setting of targets and indicators and that the Performance Monitoring Team would ensure that the targets were realistic and achievable.

A Member commented that in the past it had been necessary to review targets that had clearly fallen behind in order to get them back on track.

A Member asked if the pre-meetings were utilised to address any issues of concern in relation to performance monitoring. The Scrutiny & Elections Officer advised that the pre-meetings were to review the proposed agenda items and identify any gaps in the reports being presented. For performance reports this involved liaising with officers regarding any issues in order to ensure that as much information as possible was provided to Members at Scrutiny meetings. The thematic Scrutiny Chairs and Vice-Chairs were also part of that process. Portfolio Holders were also invited to the Performance meetings to answer any questions raised by Scrutiny.

The Portfolio Holder for Resources stressed the importance of monitoring performance in order to improve service delivery.

### **FCOS08-23/24      AMBITION PLAN TARGETS PERFORMANCE UPDATE – JANUARY TO MARCH 2023**

The Information, Engagement & Performance Manager presented the report of the Quarter 4 outturns for the Council's Ambition targets 2020-24 and highlighted that:-

Out of the 31 targets:

- 18 (58%) were on track
- 4 (13%) had achieved their outturn for 2022/23
- 1 (3%) had failed to achieve its outturn for 2022/23
- 8 (26%) achieved previously

Out of the 46 performance indicators:

- 37 (80%) had a positive outturn
- 7(15%) had a negative outturn
- 2% were within target

The appendices attached to the report contained the performance outturn as of 31<sup>st</sup> March, 2023.

## FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE

A Member queried what was regarded as a Stage 3 complaint. The Information, Engagement & Performance Manager briefly explained the Council's Corporate Complaints procedure and advised that Customer Services dealt with all complaints.

A Member referred to Rs 06 - % Council Tax arrears collected, and queried whether officers were actively engaged with those in arrears to ensure they were applying for any relevant benefits available to them. The Information, Engagement & Performance Manager commented that she would expect any funding/benefit schemes to be publicised, however, she would check that this was the case.

The Portfolio Holder for Resources advised that officers within the Council Tax Section maintained regular contact with those residents who were in arrears.

A Member queried whether information offering financial assistance had been sent out with Council Tax bills and if not, he suggested including this information in the future. The Information, Engagement & Performance Manager advised that she would check what information had been sent out.

Moved by Councillor David Bennett and seconded by Councillor Rowan Clarke **RESOLVED** that the quarterly outturns against the Council's Ambition 2020-2024 targets and relevant performance indicators be noted.

Councillor Munro left the meeting at 11:11 a.m.

### FCOS09-23/24 MEMBER TRAINING 2022/23 – MEMBER DISCUSSION

The Scrutiny & Elections Officer asked the Committee to consider what training requirements it had for 2023/24.

It was agreed that the following training take place:-

- 11<sup>th</sup> July, 2023, at 2.00 pm – Introduction to Local Government Finance
- 26<sup>th</sup> July, 2023 (following conclusion of the Finance & Corporate Overview Scrutiny Committee) – Understanding the Medium Term Financial Plan, Annual Budget and Budget Monitoring Reports
- Third Session (to be confirmed) – Financial Planning and Budgeting

Moved by Councillor Rowan Clarke and seconded by Councillor David Bennett **RESOLVED** that the training sessions as detailed above be organised to take place.

(Scrutiny & Elections Officer)

The meeting concluded at 11:25 hours.



## Bolsover District Council

### Meeting of the Finance and Corporate Overview Scrutiny Committee on 26th July 2023

#### Corporate Debt – 2022/23

#### Report of the Director of Finance and Section 151 Officer

<b>Classification</b>	This report is public
<b>Report By</b>	Director of Finance and Section 151 Officer
<b>Contact Officer</b>	Director of Finance and Section 151 Officer Theresa Fletcher 01246 242548 theresa.fletcher@bolsover.gov.uk

#### PURPOSE/SUMMARY OF REPORT

To present to Finance and Corporate Overview Scrutiny Committee a summary of the corporate debt position at 31 March 2023.

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#### REPORT DETAILS

##### **1. Background**

- 1.1 The main sources of income for the Council's General Fund are business rates, council tax, a small number of government grants and service related income. The main source of income for the Council's Housing Revenue Account is dwelling rent, often referred to as 'housing rents'. Government grants are paid over to us on agreed dates direct into our bank account so there is no need to include them on any of our debtor systems. For most other sources of income we have to request the income due to us.
- 1.2 We request the income due to us on the relevant system by raising bills for business rates, council tax and housing rents. There is legislation in place for each of these sources which determines the rules of collecting this income.
- 1.3 For service related income, invoices are raised on the sundry debtor system which is a module of our Civica Financial Management System. Examples of types of income include: housing benefit overpayment, trade refuse, industrial unit rent, garage site rent, wardens service and alarms and leisure hire of facilities. This income is reported in two amounts with housing benefit overpayments identified from the rest.

1.4 The following table shows the sources of income for Bolsover District Council as at 31 March 2023 and 2022 for comparison:

Table 1 – Sources of Income

	2021/22	2022/23	
position at end of	Q4	Q4	variance
	£'000	£'000	£'000
NNDR	(28,616)	(28,632)	(16) *
Council tax	(45,797)	(48,316)	(2,519) **
Housing Rents	(20,618)	(21,606)	(988)
Overpaid housing benefits	(338)	(545)	(207)
Sundry Debtors	(5,794)	(7,421)	(1,627)
	<hr/>	<hr/>	
	(101,163)	(106,520)	(5,357)
* This is 100%, our share of this is 40%			
** This is 100%, our share of this is 16.76% 21/22 + 16.83% 22/23			

1.5 (\*and \*\*) these debts are part of the collection fund and are shared with major preceptors including the County, police and fire. Only a percentage of these debts belong to Bolsover District Council.

1.6 The figures in table 1 show an increase in income billed in the year for all sources. The increase in the NNDR (business rates) income is small because the general national non-domestic multiplier set by the Government to calculate bills, was frozen at the 2021/22 level for 2022/23.

1.7 Debtors of a Local Authority are very sensitive to change. If a tenant/tax payer's circumstances change it can become difficult for them to keep paying their rent or council tax. Informing us of a change in personal circumstances late can mean more benefit is paid than they are entitled to which can mean they become benefit overpayment debtors.

1.8 Circumstances can change quickly and mean debtors fall into arrears. It is very common for Local Authority's to have arrears balances due to the vulnerable nature of some of its debtors. Debt management is how the Council manages its arrears and debtors. The following table shows the level of arrears for Bolsover District Council at 31 March for the last two financial years. This information is published in the Council's Statement of Accounts document each year.

Table 2 – Level of Arrears

position at end of	2021/22	2022/23	variance
	Q4	Q4	
	£	£	
NNDR	628,635	728,536	99,901 *
Council tax	3,982,873	4,895,478	912,605 **
Housing Rents	1,598,520	1,839,283	240,763
Overpaid housing benefits	1,501,936	1,436,046	(65,890)
Sundry Debtors	835,380	1,596,748	761,368
	8,547,344	10,496,091	1,948,747

1.9 As you can see from table 2, arrears have increased in 2022/23 for NNDR, council tax, housing rents and sundry debtors. The cost-of-living increases such as the high inflation rates during 2022/23 have affected arrears for individuals and businesses as they struggle to pay. As always, payment plans have been agreed to help debtors not get into arrears if possible. The current levels of arrears for NNDR, council tax and housing rents are the highest they've been in recent years. This is almost certainly left over from the pandemic and is now being affected by the increase in the cost of living. Sundry debtor arrears fluctuate depending on if large invoices are raised close to 31 March, but aren't paid until April.

1.10 Part of managing the debt is assessing the likelihood of future non-collection. At each year end, an estimate of non-collection is made based on historic payment information for the same class of debt. An amount equal to the non-collection is charged against our revenue account and saved in a provision for future use. The provision is often referred to as the bad debt provision. It is considered prudent to not include all the income in the revenue accounts in a year when there is a chance it won't all be collected.

1.11 As part of year end work the provision balance for each class of debt is reviewed, compared against latest arrears balances to ensure it still covers the amount of non-collection in case we have to write-off debts, and either increased or decreased, whichever is appropriate.

1.12 For the last 3 years when we've assessed the provision levels at year end, we've increased the provisions by over £2m in total, in anticipation of the financial effect of firstly the pandemic and now the cost-of-living increases, on businesses and individuals.

1.13 As you can see from the following table which shows the bad debt provision for each class of debtor at 31 March for the last two financial years, we felt it necessary to increase the provision again this year.

Table 3 – Impairment Allowance

	2021/22	2022/23	
position at end of	Q4	Q4	variance
	£	£	£
NNDR	(564,538)	(674,517)	(109,979) *
Council tax	(2,229,115)	(2,645,660)	(416,545) **
Housing Rents	(1,188,238)	(1,415,158)	(226,920)
Overpaid housing benefits	(1,397,313)	(1,324,003)	73,310
Sundry Debtors	(224,804)	(275,275)	(50,471)
	<u>(5,604,008)</u>	<u>(6,334,613)</u>	<u>(730,605)</u>

1.14 As previously mentioned, there is legislation that governs the collection of business rates, council tax and housing rents. As a Local Authority it is necessary to have a debt collection process that adheres to legislation but ensures the maximum amount of income is collected.

1.15 Members will be aware that throughout the pandemic recovery action for debt collection had to be completely suspended several times. This has not been the case during 2022/23 but staff continue to contact debtors to help them settle their debts by providing reminders and setting up payment plans.

1.16 Our debt collection processes are now back to normal but is clear that the pandemic and cost of living influenced business and individuals' ability to pay, as the arrears levels demonstrate. We will continue to provide the payment plan

facility for debtors to help where we can and carry out recovery action as necessary.

1.17 Indicators for debt collection are monitored through the 'Perform' system and reported at the quarterly performance meetings where any areas of concern are raised. Targets for collecting income and reducing arrears for each class of debt are set and monitored. The performance data on debt collection is also reported quarterly to Executive for information where any areas of concern are raised/discussed.

1.18 The following table shows for 2022/23 the movement since last financial year in the value of each source of income, the amount that is outstanding as arrears and the bad debt provision which relates to that source of income.

Table 4 – Summary for 2022/23

	Income	Arrears	Provision
	£	£	£
NNDR	(16,000)	99,901	(109,979) *
Council tax	(2,519,000)	912,605	(416,545) **
Housing Rents	(988,000)	240,763	(226,920)
Overpaid housing benefits	(207,000)	(65,890)	73,310
Sundry Debtors	(1,627,000)	761,368	(50,471)
<b>Totals</b>	<b>(5,357,000)</b>	<b>1,948,747</b>	<b>(730,605)</b>

1.19 Overall, in 2022/23 we have raised on our systems £5.357m (net) more in income. Our arrears have increased by £1.949m but if we exclude the reductions in arrears for housing benefit overpayments, the increase is over £2m. We have increased the bad debt provisions by £0.731m.

## **2. Reasons for Recommendation**

2.1 To ensure that Finance and Corporate Overview Scrutiny Committee are informed of the latest position concerning the Council's debt.

## **3 Alternative Options and Reasons for Rejection**

3.1 This report is for information only.

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**RECOMMENDATION(S)**

- 1. That Finance and Corporate Overview Scrutiny Committee note the report concerning the Council’s Corporate Debt as at 31 March 2023.

Approved by the Portfolio Holder - Cllr Clive Moesby, Executive Member for Resources

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**IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

The current position regarding corporate debt is given throughout the report. Failure to collect this debt would have a detrimental impact on the Council’s financial position if sufficient bad debt provisions were not in place. It must be remembered that the Covid-19 pandemic initially and now increase in cost of living, continues to impact on the arrears for all our main sources of income at 31<sup>st</sup> March 2023.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:**

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

Not applicable to this report.

**Staffing:**            Yes             No

**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<p><b>District Wards Significantly Affected</b></p>	None directly
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/>  <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	<p>Details:   Portfolio Holder for Resources</p>

<p><b>Links to Council Ambition: Customers, Economy and Environment.</b></p>

DOCUMENT INFORMATION	
Appendix No	Title

<p><b>Background Papers</b>  <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>
None

## Bolsover District Council

### Meeting of the Finance & Corporate Overview Scrutiny Committee on 26<sup>th</sup> July 2023

### Finance & Corporate Overview Scrutiny Committee Work Programme 2023/24 - Approval of Programme

### Report of the Scrutiny & Elections Officer

<b>Classification</b>	This report is Public
<b>Report By</b>	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, <a href="mailto:joanne.wilson@bolsover.gov.uk">joanne.wilson@bolsover.gov.uk</a>
<b>Contact Officer</b>	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, <a href="mailto:joanne.wilson@bolsover.gov.uk">joanne.wilson@bolsover.gov.uk</a>

### PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2023/24.

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### REPORT DETAILS

#### **1. Background**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2023/24 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.



- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

## **2. Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is the meeting schedule for 2023/24 and the proposed agenda items for approval/amendment.

## **3. Reasons for Recommendation**

- 3.1 This report sets the formal Committee Work Programme for 2023/24 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

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## **RECOMMENDATION(S)**

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

**IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

None from this report.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:**

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

None from this report.

**Staffing:**            Yes             No

**Details:**

None from this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No
<b>District Wards Significantly Affected</b>	N/A
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Yes  Details: Committee Members

<b>Links to Council Ambition: Customers, Economy and Environment.</b>
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All
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## DOCUMENT INFORMATION

<b>Appendix No</b>	<b>Title</b>
1.	F&COSC Work Programme 2023/24

<b>Background Papers</b>
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<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
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Previous versions of the Committee Work Programme.
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## Finance & Corporate Overview Scrutiny Committee

### Work Programme 2023/24

#### Formal Items – Report Key

Treasury Management	Capital	Borrowing & Investment	Budget Monitoring	Performance	Update from Scrutiny Chairs
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Date of Meeting	Items for Agenda	Lead Officer
<b>16 June 2023</b>  20	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24 – Approval of Programme</li> </ul>	Scrutiny & Elections Officer
	<ul style="list-style-type: none"> <li>Member Briefing on Bolsover District Council’s Performance Management Framework (Verbal report)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – January to March 2022 (Q4 – 2022/23)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Member Training 2022/23 – Member Discussion (Verbal report)</li> </ul>	Feedback from Committee Members on training requirements
<b>26 July 2023</b>	<ul style="list-style-type: none"> <li>Annual Corporate Debt Monitoring Performance Report 2022/23</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
<b>7 Sept 2023</b>	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Financial Outturn 2022/23</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Quarter 1 – April to June 2023/24</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – April to June 2023 (Q1 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
<b>28 November 2023</b>	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Quarter 2 – July to September 2023/24</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Revised Budgets 2023/24</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Setting of Council Tax 2024/25</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – July to September 2023 (Q2 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda	Lead Officer
23 January 2024	<ul style="list-style-type: none"> <li>Proposed Budget – Medium Term Financial Plan 2024/25 – 2027/28</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Treasury Strategy Reports 2024/25 – 2027/28 Including:</li> </ul>	Treasurer and Section 151 Officer / Principal Accountant
	<ul style="list-style-type: none"> <li>• Treasury Management Strategy</li> </ul>	
	<ul style="list-style-type: none"> <li>• Capital Strategy</li> </ul>	
	<ul style="list-style-type: none"> <li>• Corporate Investment Strategy</li> </ul>	
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
	<ul style="list-style-type: none"> <li>Update from Scrutiny Chairs (Verbal report)</li> </ul>	Scrutiny & Elections Officer
27 February 2024	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – October to December 2023 (Q3 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
23 May 2024	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – October to December 2023 (Q4 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer